

FOOD BANK OF THE SOUTHERN TIER
Agency Advisory Board
Meeting Minutes
12/14/2018

Committee Member	Agency	In Attendance	Unable to Attend
Jodylynn Mosher	C.C. Chemung/Samaritan Center	X	
Mary Beth Prechtl	Blessed Sacrament	X	
Jack Seman	CHOW/Broome Co Council of Churches	X	
Mary Cermak	CHOW-St. Paul's Endicott	X	
Kathy Greene	Addison Community Food Pantry		X
Bonnie Hand	TOI- Park Terrace Food Pantry	X	
Alycia Anthony	Tioga County Rural Ministry	X	
Anne Haus	Trumansburg Food Pantry	X	
Art Berkey	Caroline Food Pantry	X	
VACANT	Steuben Rep		
VACANT	Schuyler Rep		
VACANT	Schuyler Rep		
Kermit Bossard	TOI-Spencer-Van Etten Food Cupboard	X	
Staff			
Amanda Palme		X	
Randi Quackenbush		X	
David Russell		X	
Matt Griffin		X	

1. Welcome and Check-ins

Recognize outgoing board member Kerm Bossard and welcome incoming board member Bonnie Hand from Tioga County. Nancy Myers from Lansing Food Pantry finished her term in December so we welcome new board member Art Berkey for Tompkins County.

2. Approve Minutes

Motion-Kerm B.

2nd-Anne H.

No Discussion

Motion carried with one abstention (Art B)

3. FBST Department Updates

Agency Feedback

- Discussion of how the Veterans Outreach resulted by those agencies that participated and what were some options for next year.
- Discussed how to get others to participate and more outreach to VA
- Discussed which boxes FBST wants returned
- Discussed frequency of the required TEFAP Civil Rights training
- Discussed serving known sex offenders at pantries

Warehouse Operations/Food Acquisition

- Updated TEFAP list- it is constantly changing
- Farm Bill- not signed yet but it has both the Senate and the House. SNAP is completely safe and TEFAP is secure.

PantryTrak

- Since September all Mobile Food Pantries in four out of six counties are up and running. We will finish the rest in the first quarter of 2019. Starting in January we will be rolling out in the entire county of Tioga. Trainings will take place at county coalition meetings.
- Some of the trends we are seeing on MFP's from Aug through October are consistent. There are always new families. Unique households' 87-88% visit once a month; 11-13% visit twice a month. The idea that people go to multiple MFP's are necessarily true.

HPNAP

- Second half of the allocated food grant release date is May 1st.
- There is one Seed Grant recipient this grant cycle; Vines in Broome county.

2019 Department Transition

- Matt is now the Director of Health and Nutrition with Dave Russell, Nutrition Resource Manager, SNAP NOEP Mary Laurey, JSY, and PantryTrak all in his department.
- Agency Relations will become part of Community Impact led by Randi Quackenbush, which already merged Advocacy and Education with Community Programs, which houses MFP, KFM Back Pack Program. This will allow us to work in a more community based program instead of piecemeal and siloed. Jen Berton will now be the Community Impact Manager and be responsible for gathering and analyzing the data to help us determine the needs in each community.

Draft-2019 Agency Calendar

- Calendar needs to be on the website and in a printable form. Even emailed to agencies.

FBST Nutrition Policy Survey Results

- Cornell Dietetic intern conducted a survey with 72 respondents, 21 employees, 8 board members, 43 agency staff with general questions about the FBST nutrition

policy. What we learned is that there is some misunderstandings about our nutrition policy and a possible next step in regards to our donors could be education- while not saying “no” but we’d like more nutritional food.

2019 Annual Agency Celebration

- April 26th, 2019 at Tioga Downs, in Tioga county

4. Wrap up/Adjourn

Motion- Jody M.

2nd- Jack S.

Next meeting is Friday March 8th, 11 AM

<i>Follow Up Items</i>	<i>Person Responsible</i>	<i>Due Date</i>
n/a		

Meeting was adjourned at 12:32 PM

Minutes respectfully submitted by, Amanda S. Palme