

**FOOD BANK OF THE SOUTHERN TIER  
STRATEGY COMMITTEE MEETING  
April 24, 2023 2:00PM-4:00PM**

<https://us06web.zoom.us/j/89185603622?pwd=R1o4eHF2aFpuSFVwZFFyU3pOVUh1QT09>

**AGENDA**

<b>TOPIC</b>	<b>FACILITATOR</b>	<b>ACTION</b>	<b>TIME</b>
1. Welcome & Check-in	Erin Summerlee	Discuss	5
2. Approve January Minutes	Erin Summerlee	Decision	5
3. School Food Center Deep Dive	Randi Quackenbush	Discuss	50
<ul style="list-style-type: none"><li>• Progress to date</li><li>• Future plans</li><li>• Successes and challenges</li></ul>			
BREAK			10
4. Matrix Mapping Discussion	Randi Quackenbush	Discuss	20
<ul style="list-style-type: none"><li>• Overview of tool</li></ul>			
5. SIF extension proposal	Randi Quackenbush	Decide	10
6. June Board Strategy Session	Andy Fagan	Discussion	10
7. Next Steps	Randi Quackenbush	Decide	5
8. Wrap-up / Adjourn	Erin Summerlee	Discussion	5

**Next Meeting**  
August 28, 2023 2-4 pm  
RSVP

# Food Bank of the Southern Tier

## Strategy Committee Meeting Minutes

January 23, 2023 2:30-4:00pm

Member Name	In Attendance	Unable to Attend
Erin Summerlee (Chair)	X	
Andy Fagan	X	
Tess McKinley		X
Jamila Michener	X	
Kathy Rasmussen	X	
<i>Ex-Officio</i>		
Natasha Thompson	X	
Joe Thomas		X
<i>Staff</i>		
Randi Quackenbush	X	
Matt Griffin	X	
Lyndsey Lyman	X	
Kathryn Miller	X	
Kate Paterson	X	

### 1. Welcome and Check

Erin Summerlee began the meeting at 2:32 pm. She welcomed the group and wished everyone a happy new year. Board introductions were made.

### 2. Approve October Minutes

*Kathy Rasmussen made a motion to approve the October 2022 minutes. Andy Fagan seconded. None opposed. Minutes approved.*

### 3. 2022 SIF Recap

Randi reviewed the year end accomplishments presentation with the group, and she and team members shared highlights for each SIF project from 2022. During the discussion about School Food Centers, Assemblywoman Donna Lupardo's support was mentioned. Andy asked if any other legislators used their discretionary funds to support such projects, but no others were identified. Kathy felt that the clothing piece seems like a bridge to sustainability.

The Diaper Bank was discussed. More clarity was requested on the slide showing users of the Diaper Bank which would distinguish users of the diapers vs. those that pick them up for other's use. Andy asked if the diapers were all disposables, and he was told that they are.

Erin was enthusiastic to see the home delivery component of the Impact Grants and asked if there was any more coordination using the Food Bank as a resource. Some grants have been denied because it was felt they were already being covered.

### 4. 2023 Plan

Randi reviewed the 2023 Committee Goals, including an evaluation plan and committee meeting timeline. She asked if we are meeting our purpose as a committee, and if the 3-year timeframe is still feasible. A slide representing work being done to articulate a community empowerment model was also presented. The timeline question is important because those options are going to take time to unfold and progress won't be seen readily in an evaluation. Budget and service needs are continuously changing landscapes and the need is great and evolving.

Andy thinks quarterly reports are good. Leadership and coordination to identify what would actually empower people seems to be work that few have an interest in doing. He said that Move Forward is still out there as a possible tool.

Randi told the committee that SIF funds aren't all being spent because of fundraising efforts, and she suggested that perhaps this should be discussed at the February board meeting. Natasha said we can make the case to extend the timelines for some of the SIFs, with those recommendations coming from this committee. Kathy said this would also allow for the reallocate of funds in response to changing landscapes.

## **5. Next Steps**

- Are any other members of the NY Legislature financially supporting the Food Bank?
- Diaper Bank slide will be revised
- Randi will send out the slide deck
- Randi will present an April Q1 report at the next Committee meeting

Erin adjourned the meeting at 4:00 pm.

Minutes respectfully submitted,

Kate Paterson

*Executive Assistant to the President/CEO*