

FOOD BANK OF THE SOUTHERN TIER
Board of Directors
Committee Description

DEVELOPMENT COMMITTEE

PURPOSE:

The purpose of the Development Committee is to promote a culture of philanthropy at the Food Bank of the Southern Tier (FBST) and to lead the Board of Directors in efforts to attract philanthropic support needed to fulfill the mission of the organization.

RESPONSIBILITIES:

- Work with the VP of Development & Community Engagement to develop plans that will achieve annual fundraising goals.
- Provide leadership for the organization's fund development efforts.
- Develop an expectation for financial contributions from all members of the Board of Directors and demonstrate leadership by making their own gifts.
- Participate in evaluating prospective major gift donors for new or increased levels of contributions when needed.
- Assign Board fundraising tasks in consultation with the Board Chair and organize the members of the Board for fundraising activities.
- Accept assignments related to the cultivation, solicitation and stewardship of donors.
- Assist the VP of Development & Community Engagement with the development of donor recognition strategies.

COMPOSITION:

The Development Committee shall consist of at least three Board members plus representatives from the community as needed.

MEETING SCHEDULE:

The Committee shall meet at least quarterly. Committee members will be expected to commit time to the stewardship of donors, including event participation, writing thank you notes, making phone calls, etc.

QUALIFICATIONS:

- A commitment to the Food Bank of the Southern Tier's mission and goals.
- The capability and willingness to solicit funds on behalf of FBST.
- Access and influence with people within the communities (six-county region) who can support the organization.
- Ability to advance specific fundraising goals of FBST.
- Ability and willingness to make a personal financial commitment to FBST