

**FOOD BANK OF THE SOUTHERN TIER  
EXECUTIVE COMMITTEE**

Tuesday, July 12, 2022

8:00 AM – 10:00 AM

**AGENDA**

<b>TOPIC</b>	<b>FACILITATOR</b>	<b>ACTION</b>	<b>TIME</b>
1. Welcome and Call to Order	Joe Thomas		2
2. Opening Prayer/Poem/Positivity	Joe Thomas		2
3. Approval of May 31, 2022 Minutes	Joe Thomas	Approve	1
4. Check-in	Joe Thomas	Discuss	10
5. Acting CEO Report	Meghan Parsons	Report	20
6. Debrief BOD Strategy Session	Joe Thomas/Meghan Parsons	Discuss	30
7. Strategy Committee Update	Joe Thomas	Report	10
8. Facilities Committee Update	Meghan Parsons	Report	10
9. Other Business	Joe Thomas	Discuss	5
10. Executive Session			

**Next Meeting:**

**August 2, 2022**

**8:00AM – 10:00AM**

**Opening Prayer/Poem/Positivity: Mary Pat Dolan**

**RSVP to Lynn Dates [lynn.dates@foodbankst.org](mailto:lynn.dates@foodbankst.org)**

# Food Bank of the Southern Tier

## Executive Committee Meeting

Tuesday, May 31, 2022

8 – 9:30 am

Board Member	In Attendance	Unable to Attend
Joe Thomas (Chair)	X	
Steve Hoyt	X	
Mary Pat Dolan	X	
Jessica Renner	X	
<i>Ex-Officio</i>		
Karen Dehais	X	
Natasha Thompson	X	
<i>Staff</i>		
Randi Quackenbush	X	
Jennifer Bertron	X	
Meghan Parsons	X	
Lyndsey Lyman	X	
Lynn Dates	X	

- Welcome & Call to Order** – Joe Thomas called the meeting to order at 8:00 am
- Opening Prayer/Poem/Positivity** – Natasha shared a Franciscan blessing.
- Approval of the May 10, 2022, Minutes**  
*Mary Pat Dolan made a motion to approve the May 10, minutes.  
Steve Hoyt seconded. None opposed. Minutes approved.*
- Check-in** – All attendees provided updates on their personal & professional lives.
- BOD Strategy Session** – Natasha shared that she, Randi, Jen, Lyndsey, Jamila Michener would be meeting June 1, to prepare a draft presentation for the upcoming BOD Strategy session on June 9, about the evolution of Strategic Collaboration to what is now named Community Empowerment.  
  
Randi, Jen, and Lyndsey reviewed components of a draft presentation, emphasizing the evolution of the use of Community Empowerment rather than Strategic Collaboration to denote deeper work in communities leading to good food and increased access outcomes. Committee members shared the following in response: Keep presentation crisp; allow ample time for BOD feedback; focus on important outcomes; Simplify – what problems are we trying to solve; A couple of outcomes, 1) BOD understands better, 2) Members generate new ideas; Community Empowerment is least socialized aspect of our work; Engage BOD – how to measure outcomes and instill confidence in moving ahead with this work; Focus on one of the three arrows in the presentation – where are we now and what do we do to get to this point – reinforce with visuals; Remain conscious of timing; What problems are we trying to solve; What does the BOD need to talk confidently about this subject; Lynn will resend the survey to determine whether or not the Strategy session will be held in person or virtually.
- Sabbatical Plan** – Natasha provided her sabbatical update pointing out that June 10 will be her last day in office and that she has created lists of tasks in ASANA for the Senior Leadership Team. Joe noted that she did a nice job planning her sabbatical, that Meghan seems “powered up” for her role as Acting CEO
- Other Business** – Karen provided a CCDR update.

The meeting adjourned at 9:04 am

Minutes respectfully submitted by,  
Lynn Dates, *Executive Assistant to  
Natasha Thompson, President & CEO*