

**FOOD BANK OF THE SOUTHERN TIER**  
Nominating & Corporate Governance Committee Meeting  
August 26, 2022, 9:00-10:00 AM

**AGENDA**

<b><u>TOPIC</u></b>	<b><u>FACILITATOR</u></b>	<b><u>ACTION</u></b>	<b><u>TIME</u></b>
1. Welcome & Call to Order	Fred Van Sickle		2
2. Opening Prayer/Poem/Positivity	Maureen Ferrell		2
3. Approval of June 1, 2022, Mtg. Minutes	Fred Van Sickle	Approve	1
4. Check-in	Fred Van Sickle		10
5. Follow-up Items <ul style="list-style-type: none"><li>• BOD Recruitment Update</li><li>• BOD/Committee Member Volunteer Day</li><li>• DEI Assessment Recommendations</li></ul>	Natasha Thompson	Discuss	30
6. Other Business	Fred Van Sickle	Discuss	5

**Next Meeting**  
**October 6, 2022**  
**8:30-9:30 AM**

**Opening Prayer/Poem/Positivity: Fred Van Sickle**  
**RSVP to [Lynn.Dates@foodbankst.org](mailto:Lynn.Dates@foodbankst.org)**

# Food Bank of the Southern Tier

Nominating & Corporate Governance Committee Meeting

June 1, 2022

10:30 – 11:30 am

Committee Member	In Attendance	Unable to Attend
Fred Van Sickle (Chair)	X	
Bill Powell		X
Maureen Ferrell	X	
Mary Pat Dolan	X	
Marty Heysham	X	
Alison Wolfe	X	
Joe Thomas	X	
<b>Ex-Officio</b>		
Natasha Thompson	X	
<b>Staff</b>		
Lynn Dates	X	

1. **Welcome & Call to Order** – Fred Van Sickle called the meeting to order at 10:30 am

2. **Opening Prayer/Poem/Positivity** – Alison Wolfe shared a prayer

3. **Approval of March 30, 2022, Meeting Minutes**

*Maureen Ferrell made a motion to approve the March minutes.  
Alison Wolfe seconded. All were in favor. None opposed.*

4. **Check-in** - All present gave an update on their personal/professional lives.

5. **Follow-up Items**

**BOD Officers Update** – Natasha provided a Board officers update including the following: Mary Pat Dolan has agreed to become the BOD Chairperson with her term expiring February 2024; Shannon Matteson has agreed to become BOD Treasurer; and Joe Thomas will remain on the Executive Committee as Immediate Past Chair. She added that we will need to create a pipeline for future Executive Committee members. Joe noted that it is good to have a future Chair on the Executive Committee because they are much more involved from the beginning. Natasha noted that the new class of BOD members are great, but they are new. Mary Pat reinforced that she would serve one year as Chair

**BOD/Committee Member Volunteer Day** – Natasha reviewed the planning for this event and the group discussed the following: Timing of welcoming the group and repack activities; 8:30 – 9:15 am for welcome and coffee; Remaining aware of how many people will be in the space; No children invited at this time; Inviting a plus one will allow the group to be productive.

6. **BOD Recruitment**

**BOD Candidates Spreadsheet** – Natasha reviewed the BOD recruitment spreadsheet and noted that candidates are given a long window to consider joining the BOD in February 2023. Alison shared praise for providing training and orientation and asked for reminders regarding open positions and BOD job descriptions. Natasha agreed, adding that these can be added to the BOD portal. Lynn will look into adding a PDF with hyperlinks. Alison noted that she will follow-up with Wendy Amin. Natasha pointed out there are two openings for 2023. She also noted that Amanda Smith-Socarais, Jamila Michener, and Angela Odoms-Young are considered A-level prospects, with Elizabeth Brando, Karen Jones, and Leslyn McBean Clairborne as B-level prospects. Fred reinforced that the highest priorities for membership are diversifying the BOD and that Broome County is underrepresented. Alison shared Priya Patel as a possible candidate. Joe pointed out that we ask within the next 2 -3 months and that only one person is doing the specific ask as

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part of FBSTs process. Fred confirmed that we should ask Jamila first and offered to reach out to her. Natasha agreed to reach out to Elizabeth Brando who is a resident of Broome County.

7. **DEI Assessment Recommendations** – Natasha reviewed a one-page summary of the DEI Assessment with the group but there was not enough time for a discussion.
8. **Other Business** – Not reviewed at this meeting.
  - Review & consult Exec Com on revision of BOD OPPs
  - Review & consult BOD Committees on revisions to committee descriptions.

The meeting adjourned at 11:31 am.

Minutes respectfully submitted by,  
Lynn Dates, *Executive Assistant to*  
Natasha Thompson, *President & CEO*

Action Items	Responsible	Due Date
Reach out to Elizabeth Brando	Natasha	August 26, 2022
Proceed with asking Jamila	Fred	August 26, 2022
Follow up with Priya Patel	Alison	August 26, 2022
Follow up with Wendy Amin	Alison	August 26, 2022
Add BOD position description PDF with hyperlinks to BOD Portal	Lynn	

## Next Meeting

August 26, 2022

9 – 10 am

Poem/Prayer/Positivity: Maureen Ferrell

RSVP to [Lynn.Dates@foodbankst.org](mailto:Lynn.Dates@foodbankst.org)

# **Food Bank of the Southern Tier DEI Assessment Summary**

## **Introduction**

In late 2021, the Food Bank of the Southern Tier contracted with Batiste Leadership and Horn Research to conduct a DEI assessment of several organizational functions. The assessment's primary goals were to identify internal barriers to diversity, equity, and inclusion and use the assessment results to inform the DEI long-term goals.

## **Board of Directors**

The FBST Board of Directors supports, and is committed to, building a diverse, inclusive, and equitable board and organization. The board has diverse gender representation but needs to improve racial diversity and representation from the six counties the food bank serves. The board currently does not have established DEI goals and is not focused on DEI training.

### ***OPPORTUNITIES***

- Build relationships and engage with community leaders who have deep experience and understanding of underserved populations.
- Determine board composition goals, with consideration for racial and geographic diversity.
- Refresh board meeting processes and agendas to include a deliberate focus on inclusive meetings.
- Establish a DEI training program for board members, with an emphasis on specific competencies such as implicit bias, decision making, leading inclusive meetings.