

**FOOD BANK OF THE SOUTHERN TIER  
EXECUTIVE COMMITTEE**

Tuesday, October 11, 2022

8:00 AM – 9:00 AM

**AGENDA**

<b>TOPIC</b>	<b>FACILITATOR</b>	<b>ACTION</b>	<b>TIME</b>
1. Welcome and Call to Order	Joe Thomas		2
2. Opening Prayer/Poem/Positivity	Jessica Renner		2
3. Approval of September 7, 2022 Minutes	Joe Thomas	Approve	1
4. Check-in	Joe Thomas	Discuss	10
5. Facilities Committee Update	Mary Pat Dolan/Natasha Thompson	Discuss	30
• November BOD Meeting			
• What are the most important things for the BOD to see/discuss on November 17?			
• How do we frame the discussion?			
6. CEO Report	Natasha Thompson	Discuss	15
• BOD & Committee Volunteer Day debrief			
• Community Impact/Health & Nutrition Restructure			
• Service Insights SIF			
• Budget 2023			
• 2023 BOD Slate			
7. Executive Session			

**Next Meeting:**

**Tuesday, November 8, 2022**

**8:00AM – 10:00AM**

**Opening Prayer/Poem/Positivity: Karen Dehais**

**RSVP to Jen Bertron at [jennifer.bertron@foodbankst.org](mailto:jennifer.bertron@foodbankst.org)**

# Food Bank of the Southern Tier

## Executive Committee Meeting

Wednesday, September 7, 2022 8 – 10:00 AM

Board Member	In Attendance	Unable to Attend
Joe Thomas (Chair)	X	
Steve Hoyt	X	
Mary Pat Dolan	X	
Jessica Renner	X	
<i>Ex-Officio</i>		
Karen Dehais	X	
Natasha Thompson	X	
<i>Staff</i>		
Meghan Parsons	X	
Dave Patterson	X	

- Welcome & Call to Order** – Joe Thomas called the meeting to order at 8:00 am
- Opening Prayer/Poem/Positivity** – Mary Pat Dolan led with an opening poem.
- Approval of August 2, 2022, Minutes**  
*Steve Hoyt made a motion to approve the August minutes.  
Mary Pat Dolan seconded. None opposed. Minutes approved.*
- Check-in** – All attendees provided updates on their personal & professional lives.
- Sabbatical Presentation** – Meghan and Natasha each shared a presentation about their respective experiences during Natasha's sabbatical. Overall, it was a positive experience for both as individuals and for the Senior Leadership Team as a whole.
- Facilities Committee Update** – Mary Pat provided context for the discussion and shared that we are at an inflection point with outstanding questions to be resolved. Dave reviewed the presentation with the group that includes next steps for moving forward. A question was posed regarding how this project will help us fulfill our mission. It was suggested that we need more specific numbers to help back up our vision for the space. Natasha shared that we could schedule a special BOD meeting to discuss this topic prior to the December BOD meeting if needed. We should revise the presentation to clearly articulate where we are and what's next for the BOD meeting in December with a final vote in February.
- September BOD Meeting Agenda** – The group reviewed the proposed agenda for the September BOD meeting and suggested that we add more time for Facilities. Also, rather than have Natasha and Meghan give a presentation on their sabbatical learnings, they will provide a written report and share highlights verbally. The group agreed to have the September meeting virtually and the December meeting in person. Natasha will send an email update to the BOD.
- Other Business** – Natasha shared that 13 people have registered for the BOD & Committee Volunteer Day on September 10. Some folks reported difficulty registering on VolunteerHub. Natasha will send out a reminder email to everyone.
- Executive Session** – None requested

The meeting adjourned at 9:35

Minutes respectfully submitted by,  
Natasha Thompson, President & CEO